

Dear Parents and Students:

It's the start another school year at St. Teresa's! I have bought a lot of books this summer that I hope the kids will enjoy.

Grade 2 will check out books on **Monday**.

Grades KB and 3 will check out books on **Tuesday**.

Grade 4 will check out books on **Wednesday**.

Grades KA and 5 will check out books on **Thursday**.

Grades 7 & 8 will also check out books on **Thursday**.

Grades 1 and 6 will check out books on **Friday**.

Just a quick reminder of library procedure and policy:

Check Out

- A. 2 books (KA and KB will check out 1 book for the first quarter)
- B. 2 weeks
- C. At least one book must be returned before any more can be checked out
- D. fine applies after renewal date has passed
- E. fine is .05 per school day per book (KA and KB are not assessed fines)

Book Return

Students may return books in their class library basket any time. If a student is not here for library class...he/she may come in at any time to return books. There is a book return basket in the library for older students who do not have library book return baskets in the classroom. If it is not their regular scheduled library time and there is not a class in session, they are allowed to check out books if I am in the library.

Fines are computed by the library software. If a student is absent or we do not have school, I can negotiate the fine. On early dismissal days the students are still required to return books on the day they are due.

All fines need to be paid and overdue books returned before report cards are issued.

Thank you for taking the time to read this. I am looking forward to great year at St. Teresa's! If there are any questions or concerns, please feel free to contact me at Susan-Pepino@cdolinc.net. God Bless, Mrs. Pepino

DID YOU KNOW???

For those that don't already recycle pop cans: The library benefits from all money received from the sale of pop cans? The cans may be dropped off at the recycle bins behind the rectory next to the church parking lot. Last year we received \$562.39

Thank You!! Mrs. Pepino